

Lynda McDermott | Project Manager

155 West Street, Suite 6, Wilmington, MA 01887

800-659-1202

lynda.mcdermott@efiglobal.com

Professional Summary:

Ms. McDermott is a project manager with more than 13 years of experience overseeing a broad range of regional and national accounts for EFI's national network of offices. She has experience overseeing a variety of multi-disciplinary services for EFI's engineering and environmental services lines including structural, mechanical & fire protection engineering; hazardous materials management/industrial hygiene services and environmental spill response and regulatory compliance. She provides superior customer service and responsiveness to clients by thoroughly understanding and addressing various project issues and needs. Ms. McDermott has particular expertise in the oversight of insurance claims for national carriers with adherence to detailed scopes of work and response requirement metrics.

Ms. McDermott's project management experience includes coordination and staffing of personnel, vendors, and subcontractors on a per project basis, oversight of project schedules, supervision of personnel and subcontractors and catastrophe response team management. She analyzes, interprets, and reports on field data and laboratory results and reviews the work output of others to ensure quality control and assurance. She is always seeking opportunities to make processes more efficient and cost effective while still ensuring all work meets or exceeds client expectations, deadlines and contractual obligations.

Areas of Expertise

- Nationwide Multi-Disciplinary Service Coordination (environmental and engineering)
- QAQC of large client portfolios and processes
- Client manager / liaison
- Project assignment and staffing, nationwide
- Emergency response team management

Licenses and Certifications:

Notary Public, Massachusetts, Commission Expires November 4, 2027

Project Experience:

Industrial Hygiene Consulting, Engineering Assessments & Emergency Response Services Weston Solutions / United States Postal Service (USPS), Nationwide

National project manager for national contractor full service environmental consulting and engineering services, including emergency response actions within hours of receiving the request. Coordinates efforts nationally for EFI's response to Weston Solutions servicing Post Office Facilities throughout the US. Serves as the main liaison with Weston project managers, facility contacts and EFI personnel for incoming assignments. Prepares proposals for each new assignment, manages contract documents (including PO's, waivers, checklists), oversees budgets and schedules, maintains communication with Weston project status, deadline management for deliverables and response to emergencies, as required. Ms. McDermott is responsible for assigning appropriate personnel based on location, availability and expertise. Services include asbestos and lead surveys, IH Monitoring for asbestos and lead, contractor work plan reviews and structural engineering assessments. Engineering services include structural engineering investigations, design and re-occupancy inspections. Emergency response services generally include facility assessments, hurricane response.

Comprehensive Industrial Hygiene Consulting & Emergency Response Services Federal Occupational Health, Department of Health & Human Services

Serves as account manager coordinating efforts nationally for EFI's response to FOH for federal agencies throughout the US that include the Social Security Administration, General Services Administration, Internal Revenue Service, and many other federal agencies. Services include indoor air quality, occupant exposure assessments, asbestos investigations, risk management and operations and maintenance programs. Emergency response services are provided nationally and generally include occupant exposure assessments, IAQ, mold assessments and construction monitoring and recommendations.

Asbestos Surveys, Travelers Insurance

Primary point of contact for Travelers on asbestos assignments and works closely with staff across the country to coordinate and schedule inspections. EFI Global has been requested to provide qualified experts for sampling and testing fire scenes involving properties where there is concern over asbestos contamination. She interprets field data and laboratory results, summarizes data from field samples and laboratory result and writes reports relating appropriate information regarding field data and laboratory results.

Asbestos Surveys, Allstate Insurance site throughout New York

Served on a team within EFI that provides emergency response asbestos surveys throughout the state of New York. Implemented a process to streamline the workflow in order to meet the client's expected deadlines and turnaround time, as well as provide consistency throughout the program. Provided immediate response to the client upon receipt of new claims, works closely with EFI staff to coordinate and schedule inspections within 48 hours, provided an immediate verbal report of findings to the client upon receipt of laboratory results and produced the formal report of findings.

Johnson Controls, TD Bank Facilities, Environmental & Engineering Assessment Services

Assisted in coordinating efforts nationally for EFI's response to Johnson Controls, Inc. for its retail bank facility partners with regard to environmental and engineering assessment services. Monitored various projects and portfolios to ensure that the team of inspectors are meeting the required timeline and budget requirements.

CAT Response, Hurricane Sandy

Coordinated with EFI's clients and experts to assign and schedule assignments in response to Hurricane Sandy's impact on the NY/NJ area which required experts from around the US to respond to structural claims, building system failures, emergency remediation and water damage repair. Over 1,500 assignments were addressed over a 4-month period by EFI's engineers, environmental and construction experts. Monitored the timeline from receipt of assignment, to date of inspection, to issuing the final report to ensure we met the requirements and deadlines of various clients. Also assisted the experts in the reporting process by compiling the site information and national weather database information.

Comprehensive Asbestos Consulting Services, Confidential Bottling Company

Provided sample location drawings using Auto CAD for over 25 production facilities in which EFI performed various Asbestos Inspections, Verification Surveys and Mapping Services. Conducted data entry for each site into the Client's online database which included the entry of identified homogeneous materials by type and quantity of the materials, adding sample results and photos. Coordinated the collection of information from various inspectors and Project Managers nationally for data entry and report compilation.

Asbestos Consulting Services, Veteran's Administration

Provided sample location drawings in CAD for multiple asbestos verification surveys completed by EFI's team of certified asbestos inspectors. Assisted the Project Manager in overseeing the project with regard to data collection and report compilation.

Asbestos Consulting Services, Bank of America, Various Banking Centers, New England

Assisted in the coordination of asbestos surveys within various occupied banking centers and office buildings for asbestos-containing materials prior to their renovation. Assistance included assigning to EFI staff, tracking each project from scheduling to the final report and completion of sample location drawings for several sites within the portfolio.

Professional Experience:

EFI Global, Inc., Project Manager, 2015 – Present

EFI Global, Inc., Administrative Assistant, 2007 – 2015

CMC Joist & Deck (Formerly Nicholas J Bouras), Burlington, MA, 2004 - 2007

Specialized Education:

Fred Pryor Seminars, Project Management Workshop, August 2015

Institute for Environmental Education, Mold Investigation and Remediation, July 2015

Institute for Environmental Education, Asbestos Inspector Training, October 2015

IAQ and Industrial Hygiene Sampling Workshop by EMSL Analytical, Inc., May 2012

EMLab P&K's Center for Environmental Training (CET):

- Mold: Health Effects, Sampling, & Data Interpretation, March 2012
- Bacteria, Allergens and Risk Communication, April 2012
- Fungal Data Interpretation, June 2012

The Career Place, Advanced Microsoft Excel Class, June 2008

American Design Drafting Association (ADDA), Certified Drafter, 2004-2009

Education:

Drafting and Design, Shawsheen Valley Technical High School, Billerica, MA, 2004

Affiliations:

Indoor Air Quality Association (IAQA)